

**Breckenridge Property Owners Association
Architecture Review Committee Checklist**

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Committee Chair: Jim Brown Email: jbpills@comcast.net
Breckenridge Homeowners Association
P.O.Box 10395
Murfreesboro, TN 37129-0395

Property Owners Information

Name: _____
Address: _____
City, ST. Zip: _____
Phone : _____
Cell Phone: _____
Email Address : _____

Contractors Information :

Contractor Name : _____
Phone : _____
Email Address : _____

Please allow a minimum of 2 weeks for the committee to review plans

Type of improvement: _____

Description of Alteration(s) or Improvement(s). (Use separate sheet of paper for further description)

Please submit either formal architectural plans or drawn plans in addition to this form that address all of the following items. Attach, if necessary, in addition to the plot layout and drawings an informational page that addresses the following. Please do not fail to notate all setbacks, location of easements. Please note if any item is not applicable to your situation.

New Construction or Renovation

- 1) Detailing lot numbers on the plan
- 2) Lot dimensions with North direction shown
- 3) Location of new construction clearly marked on drawing
- 4) Marked distances to all property boundaries
- 5) Building and setback dimensions
- 6) City easement locations
- 7) Driveway location
- 8) Driveway composition designation

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- 9) Painting plans: Color choice (submit sample if possible)
- 10) Sketch representing exterior change (or submitted pictures representing)
- 11) Landscaping plans
- 12) Landscaping location and names of plants
- 13) Fence location and including Fence type

Please review your plans with your immediate neighbors.

Send completed checklist, and all supporting documents to:

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Failure to follow these initial requirements and procedures may cause your request to be delayed pending submission of additional information and documentation to the Architectural Review Committee. An incomplete listing may affect the time limits for approval.

Submitter

Date

Architectural Committee Use: Aesthetic Point of View

Are plans acceptable per BHOA committee?

Front:	☐ OK	☐ Not acceptable
Back:	☐ OK	☐ Not acceptable
Left:	☐ OK	☐ Not acceptable
Right	☐ OK	☐ Not acceptable

Approvals:

Name

_____	Approved Date _____	Yes___ No ___
_____	Approved Date _____	Yes___ No ___
_____	Approved Date _____	Yes___ No ___
_____	Approved Date _____	Yes___ No ___